

# Longview Drinking Water Improvement Study Customer Advisory Committee Application



## About the Customer Advisory Committee

The Longview City Council and Beacon Hill Water & Sewer District are forming a Customer Advisory Committee (CAC) that will meet regularly over the course of the next seven months to learn about the Longview water supply system, consider options to improve our drinking water, and make a recommendation to the City Council and Beacon Hill Water & Sewer District Board of Commissioners.

The committee will be comprised of 10 to 12 water customers served by Longview or Beacon Hill Water & Sewer District. This committee will be comprised of local community members having multiple interests and backgrounds, including residents from various neighborhoods, small business owners, industrial/commercial customers, healthcare providers, and environmental or engineering professionals, all to represent the community at large.

## Role of the Customer Advisory Committee

The CAC will:

- Create an environment conducive to multiple and diverse opinions and ideas.
- Review and comment on technical data and materials prepared by staff and consultants.
- Discuss community concerns and balance interests in order to establish evaluation criteria that will help to narrow possible solutions to improving Longview's water supply.
- Ensure the preferred alternative for improving Longview's Water Supply is consistent with and supportive of the project purpose and need, as well as the evaluation criteria established by the CAC, with input from the community.
- Promote public understanding of the Longview Water Supply Alternatives.

## CAC Member Qualification Guidelines

The following criteria will guide selection of members for the Longview Drinking Water Improvement CAC. These guidelines are intended to ensure the committee represents a cross-section of Longview and Beacon Hill water users. The City Council and Beacon Hill Water & Sewer District Commissioners will have final authority to appoint CAC membership that best represent all water users.

- Longview or Beacon Hill Water & Sewer District water customer.
- Relevant experience, interest or skills related to Longview's water issues (does not necessarily need to be technical experience).
- Ability to work with others in a committee setting, willingness to listen to others, ability to share opinions clearly and succinctly, openness to other points of view and ideas, ability to negotiate.
- Ability and interest in working for the community good and the right outcome for water customers of the City of Longview and Beacon Hill Water & Sewer District.
- Ability to represent the Longview and Beacon Hill communities and the means to share information/solicit feedback from those they represent.

## **CAC Member Qualification Guidelines (continued)**

- Ability to attend each CAC meeting\* throughout the duration of the project. Meetings will be approximately monthly and are anticipated to be held during the following weeks:
  - January 12
  - January 31 (Saturday - planned daytime site tour date)
  - February 23
  - March 16
  - April 13
  - May 18
  - June 8
- Interests needed on the CAC\*\*:
  - Residential water customers from different parts of Longview and Beacon Hill
  - Business representatives (especially water-dependent businesses – large and small)
  - Multi-family property owner/manager
  - Education institution
  - Healthcare provider
  - Environmental or technical/engineering professional
  - Low/fixed income water customers

\* Meetings are currently proposed to be held Tuesday evenings, but may be changed to accommodate the committee members' availability.

\*\* Liaison representatives from the City Council and Beacon Hill Water & Sewer District Board of Commissioners will also participate on the Committee.

## **Selection Process**

After reviewing the applications from those interested in being a member of the committee, the City Council will appoint 8 to 10 members at its December 23, 2014 meeting, and the Beacon Hill Water and Sewer District Board will appoint 2 members at its December 17, 2014 meeting. Those not selected for committee membership are encouraged to attend the CAC meetings as audience members to be kept informed about project progress and opportunities to remain engaged and provide feedback.

## **Contact Us**

For more information, please contact:  
Adrienne DeDonna, Public Involvement Project Lead  
360-993-0025  
info@longviewwater.org.

# Longview Drinking Water Improvement Study Customer Advisory Committee Application

**Application must be submitted by December 10, 2014.**

## **I. Contact information**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**2. What organization(s) and/or viewpoint(s) do you represent? (i.e. neighborhood resident, business owner, healthcare professional, environment or technical professional, etc.)**

**3. Who provides your water service? (Circle one.)** Longview Water / Beacon Hill Water & Sewer District

**4. How long have you lived or operated a business in the water service area?**

Number of years: \_\_\_\_\_

**5. If different than your mailing address, please provide the address of your residence or place of business within the water service area you have identified above.**

Address: \_\_\_\_\_ City: \_\_\_\_\_

**6. How did you hear about the opportunity to serve on the CAC?**

**7. Are you able to commit to attending all seven CAC meetings (most likely in the evenings), tentatively planned for the weeks of:**

- January 12
- January 31 (Saturday - planned daytime site tour)
- February 23
- March 16
- April 13
- May 18
- June 8

Yes, I can commit to those dates.

No, I can't commit to the listed dates (list problematic dates below):

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**8. Meetings are tentatively planned for Tuesday evenings. What are the best evenings for you to attend? (Check all that apply.)**

- |                                     |                                    |
|-------------------------------------|------------------------------------|
| <input type="checkbox"/> Mondays    | <input type="checkbox"/> Fridays   |
| <input type="checkbox"/> Tuesdays   | <input type="checkbox"/> Saturdays |
| <input type="checkbox"/> Wednesdays | <input type="checkbox"/> Sundays   |
| <input type="checkbox"/> Thursdays  |                                    |

**9. What are the best time(s) of day for you to attend a two hour meeting?**

- Mornings (9-11am)
- Middle of the day (11am-1pm)
- Early afternoon (1-3pm)
- Late Afternoon (3-5pm)
- Evenings (5-8pm)

**10. Why are you interested in participating on the CAC? (1-4 sentences.)**

**11. How will you ensure your ability to see beyond your personal interests and engage in a productive dialogue with other committee members who may have different interests, to reach consensus on recommendations to the City Council and Beacon Hill Water & Sewer District Board? (1-4 sentences.)**

**12. What special skills, interests, experiences, or expertise would you bring to this process? (1-4 sentences.)**

**13. How do you plan to engage and share information about the Longview Drinking Water Improvement Study with your neighbors and other members of the community? (1-4 sentences.)**

**14. What opportunities do you see for this process? What do you want this study to accomplish and what do you hope to accomplish by participating? (1-4 sentences.)**